



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MORAN COLLEGE
Name of the head of the Institution	Dr. Mitali Konwar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03754-229057
Mobile no.	9435031768
Registered Email	Collegemorán@gmail.com
Alternate Email	morán.college@rediffmail.com
Address	Moran College Moranhat, Dist: Charaideo
City/Town	MORANHAT
State/UT	Assam
Pincode	785670
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Amulya Kumar Saikia
Phone no/Alternate Phone no.	+919435356614
Mobile no.	9435031768
Registered Email	moraniqac@gmail.com
Alternate Email	collegemorani@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://morancollege.com/iqac/aqar-reports
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://morancollege.com/wp-content/uploads/2022/01/2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.05	2004	04-Nov-2004	03-Nov-2009
2	B	2.77	2012	15-Sep-2012	14-Sep-2017

6. Date of Establishment of IQAC	08-Jan-2005
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organize a Power Point presentation (Lesson	16-May-2019 16	44

Plan) for all teachers of the college department wise

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Moran College	Infrastructure Grants	RUSA	2018 365	8767000

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IIQA and SSR submitted

Induction programme for newly admitted students

IQAC has checked and certified the API score of the faculty members for promotion under CAS

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action

Achievements/Outcomes

Academic Calendar for the session 2018/19	Execution of the Academic activities with good academic environment.
Submission of data of All India Survey of Higher Education	Data of AISHE 2018-19 has been submitted.
Curriculum Enrichment	Various value added programmes were organised to ensure holistic development of the students like: ? Celebration of Independence Day (15th August). ? Celebration of Teachers' Day (5th September). ? Celebration of NSS Day (24th September). ? Celebration of Republic Day (26th January). ? Celebration of International Women's Day (8th March). ? Celebration of Earth Day (23rd April) ? Celebration of Environment Day (5th June).
Feedback from Students	Feedback was collected from outgoing Undergraduate Students
Induction Programme for First Semester students	Induction Programme was organised on 12th June, 2019. for B.A/B.Sc first semester students to make them aware of different curricular and co-curricular activities of the college.
Encourage faculty members to pursue their Ph.D Work	Five Faculty members from the college have been engaged in Research work for Ph.D.
Execution of works under RUSA, etc grant	<ul style="list-style-type: none"> • A new Conference hall constructed. • Installed the CCTV cameras in some departments. • Construction of a new canteen completed. • Construction of a new classroom building under RUSA grant completed.
Career Advancement for faculty members	• Screening of one faculty member to place for promotion to higher grade through C.A.S.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Mar-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Our institution is affiliated to Dibrugarh University. The College follows the curriculum and academic calendar prescribed by the Dibrugarh University. As per the curriculum, the college prepares an academic calendar every year in consonance with University norms. Besides each department prepared their own departmental time table, the IQAC ensures the conduct of programmes stipulated by each department. 2. The workload and units of syllabus to be taught in each semester are distributed among the teaching faculties by the HOD's of the respective Departments. 3. Teachers individually prepare their teaching plans according to their workloads. 4. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practical's, field projects, students' seminars, tutorials, question papers solving, field survey etc. 5. Faculties effectively and creatively use PPTs, video lectures, models, charts, various educational software's. 6. The Practical classes are allotted and enrolled students are grouped in different units accordingly. 7. Principal, Vice-principal and HOD's prepare schedule of sessional examinations for Internal Assessment. 8. Internal Assessment (IA) marks are submitted to the university online. 9. Subject related projects, surveys etc. are conducted by most of the departments. 10. The college procures required number of Text and Reference books for the central library. 11. The library is partially automated. The students can search books with SOUL 2.0 software, OPAC etc. 12. The library also provides INFLIBNET, OAJ, DOAB, e-journals, Database, Shodhganga etc. The college also provides departmental library and 5 Mbps-20 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning. 13. At the end of every academic year, IQAC collects feedback on both curricula and the teachers from all the students, it is then analyzed and finding reports are communicated to the faculties.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Sociology Honours	12/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
----------------------------------	--------------------------	---

BSc	Physics (I and II Sem)	12/06/2019
BSc	Chemistry (I and II Sem)	12/06/2019
BSc	Mathematics (I and II Sem)	12/06/2019
BSc	Botany (I and II Sem)	12/06/2019
BSc	Zoology (I and II Sem)	12/06/2019
BA	Assamese (I and II Sem)	12/06/2019
BA	English (I and II Sem)	12/06/2019
BA	History (I and II Sem)	12/06/2019
BA	Political Science (I and II Sem)	12/06/2019
BA	Economics (I and II Sem)	12/06/2019
BA	Education (I and II Sem)	12/06/2019
BA	Geography (I and II Sem)	12/06/2019
BA	Philosophy (I and II Sem)	12/06/2019
BA	Sociology (I and II Sem)	12/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BOTM SIXTH SEM	45
BSc	CHEM SIXTH SEM	31
BSc	ZOOM SIXTH SEM	36
BA	GGRM FIFTH SEM	35
BA	EDUM SIXTH SEM	24
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
----------	-----

Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback is obtained for students of sixth semester of the college. This feedback is subject to a qualitative analysis on ten major domains (1) Knowledge Base of Teacher, (2) Communication Skills, (3) Sincerity/Commitment the Teachers, (4) Interest Generated by the teacher, (5) Ability to Integrate Course Materials with Environment/other Issues, (6) Ability to integrate content with other courses, (7) Accessibility of the teacher in and out of the class, (8) Ability to design quizzes etc to evaluate students understanding of the course, (9) Provision of sufficient time for feedback and (10) Overall Rating. Based on the feedback report necessary remedial measures were under taken after discussion with the Principal and concerned teachers, each department organises a meeting among the faculty members and discusses to find out the needs of the students. The identified problems are often solved duly and reported to IQAC of Moran College. In case of Teacher's feedback, the IQAC holds meeting among the teachers after interval of 3 months. After completion of each semester course, the teachers are encourage to submit their feedback on structured format involving all aspects i.e. the progress of course curriculum, the environment of the classroom particularly availability of the college campus in general, etc. In depth discussion is hold among the teachers after obtaining the feedback. The possible suggestions are put forward to the college authority for needful action.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese Major	65	165	65
PGDCA	PGDCA	40	40	40
BSc	General	115	113	113
BSc	Zoology Major	60	67	51
BSc	Physics Major	45	50	45
BSc	Chemistry Major	40	62	40
BSc	Mathematics Major	30	45	28
BSc	Botany Major	60	79	60
BA	General	350	400	350
BA	English Major	40	55	31
BA	History Major	40	68	40
BA	Economics	35	59	34

	Major			
BA	Philosophy Major	35	45	22
BA	Political Science Major	65	120	63
BA	Education Major	31	67	31
BA	Geography Major	45	150	45
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2277	Nil	46	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	46	3	14	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Students Mentoring is maintained subject wise. The full time faculties along with the ad-hoc faculties take part in Mentoring System. The HODs of each department take initiative to form groups of 15-20 students and allocates one group of students to one faculty as mentor for the entire course duration. The respective mentor is responsible for his/her group. He/she regularly (at least one is a month) interacts with the students of his/her group to take account of educational progress, their attendance in the classes, gives personal guidance and motivates as well as supports them for improvement in academic performance. To realize this noble goal, the mentors frequently meet his/her mentees. Besides academic issues, the mentors give guidance to their mentees for their career advancement. Further the mentors also take into account the co-curricular and extracurricular activities of his/her mentees. Teachers as mentors also help the students to develop leadership and management quality through organizing group discussion, seminars etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2277	46	1 : 50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

2	Nil	2	Nil	Nil
---	-----	---	-----	-----

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Rini Sonowal	Assistant Professor	Appointed as member of International Play Association, India Branch
2019	Purabi Nath	Assistant Professor	Appointed as Member of the Advisory panel of the Central Board of Film Certification, Guwahati, Ministry of Information and Broadcasting, Govt. of India
2018	Dr. Mitali Konwar	Principal	Best Principal Award, Education Expo TV (EET CRS)
2018	Dr. Mitali Konwar	Principal	Member of NAAC Peer Team, UGC
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	GENERAL	6	29/05/2019	16/07/2019
BSc	ZOOM	6	29/05/2019	16/07/2019
BSc	CHMM	6	29/05/2019	16/07/2019
BSc	PHYM	6	29/05/2019	16/07/2019
BSc	MTHM	6	29/05/2019	16/07/2019
BSc	BOTM	6	29/05/2019	16/07/2019
BA	GENERAL	6	29/05/2019	16/07/2019
BA	GGRM	6	29/05/2019	16/07/2019
BA	PSCM	6	29/05/2019	16/07/2019
BA	PHIM	6	29/05/2019	16/07/2019
BA	ECOM	6	29/05/2019	16/07/2019
BA	EDNM	6	29/05/2019	16/07/2019

BA	HISM	6	29/05/2019	16/07/2019
BA	ENGM	6	29/05/2019	16/07/2019
BA	ASMM	6	29/05/2019	16/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the assessment of performance is an integral part of teaching and learning process, the IQAC adopts centralised Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year as a part of sound educational strategy. In doing so, it adopts the following strategies: 1) Orientation on Evaluation Process: All the students are made aware of the evaluation process through the following initiatives: a) The Orientation programmes at the beginning of the semester through public address system in the auditorium of the college. b) The Teaching Plan contains evaluation procedures. c) Academic Calendar with Class Examination dates. d) Orientation on changes and amendments in the evaluation process through Tutorial Meetings (if happens). e) Display in the College and Department Notice Board. f) Result and Review Analysis is done by the Class Teachers after every Class Test. The Pass Percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the IQAC and informed to Principal and accordingly the necessary feedback is given to the concerned faculty members. The Principal Conducts Review Meetings department wise to give necessary feedback for the further improvement of our students' performance. g) Progress Reports are informed to the parents by the concerned teacher after each of the test. Accordingly the HOD along with the respective teachers of the subjects advises the parents/guardians to note the performance of their wards and take remedial measure if needed. Further the HOD of the department recommends the parents to visit the college for discussion about their students. h) Remedial Classes are conducted for the slow learners, absentee students, NSS Volunteers and Sportsman who due to their participation in scheduled programmes cannot attend the classes. It has been seen that all these measures go a long way in updating these struggling learners of their subject knowledge and thereby helps them to catch up with their peers. i) The Senior faculties appointed by the University Act as the member of Board of Studies discuss any discrepancy if there in put suggestions on reforms of evaluation system. j) Department wise Class Test and Students Seminar conducted and Home Assignment given to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As we know the academic calendar is a very useful document which contains the important dates to guide the teachers and students. Moran College adopts academic calendar as prescribed by the affiliating university, namely Dibrugarh University which provides important information about teaching dates, examination dates, and extra co-curricular activities, semester-based and annual based examinations. Before the commencement of every semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. On the basis of this the Routine Committee prepares a detailed time table and academic calendar for the entire semester. Finally after getting approval from the Principal as well as from the IQAC, this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice-Principal. The Principal/Vice Principal always ensures that all departments follow academic calendar. The Routine Committee under the guidance of IQAC

always engages in maintaining the vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities enlisted in it. HODs take the initiatives to conduct class test departmentally for Major Papers but for the general and compulsory subjects, Vice-Principal assign duties to selection teachers and they conduct the examination centrally following the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.morancollege.ac.in/files/POPSOCO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PGDCA	PGDCA	PGDCA	33	33	100
GENERAL	BSc	GENERAL	3	2	66.67
MTHM	BSc	Mathematics Major	13	5	38.46
ZOOM	BSc	Zoology Major	33	19	57.58
BOTM	BSc	Botany Major	42	34	80.95
CHMM	BSc	Chemistry Major	41	17	41.46
PHYM	BSc	Physics Major	32	12	37.5
GENERAL	BA	GENERAL	86	9	10.47
PSCM	BA	Political Science Major	42	36	85.71
PHIM	BA	Philosophy Major	26	18	69.23
HISM	BA	History Major	29	13	44.83
GGRM	BA	Geography Major	32	28	87.5
ENGM	BA	English Major	20	18	90
EDNM	BA	Education Major	22	22	100
ECOM	BA	Economics Major	20	16	80
ASMM	BA	Assamese Major	33	14	42.42

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://morancollege.com/wp-content/uploads/2022/01/feedback_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NA	Nil	Nil
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	5	0
International	Chemistry	1	0
International	Education	1	0
International	Philosophy	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Assamese	5
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	1	Nil
Presented papers	2	7	Nil	Nil
Resource persons	Nil	Nil	1	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of Swachhata Pakhwada	NSS	4	150
Sapling Planatation Drive in adopted village Dakhin Borpothar Village	NSS	2	20
Cleanliness and Beautification Drive at College	NSS	8	150

Campus			
Observation of NSS Day	NSS	15	250
Orchid Plantation Drive	NSS	3	15
Observation of Surgical Strike Day	NSS	40	300
Assistance at Moran Book Fair	NSS	Nil	15
Special Camp at the adopted Village Dakhin Borpothar Village	NSS	4	50
Celebration of Republic Day	NSS	10	50
Cleanliness Drive at College Campus	NSS	3	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inspection and Supervision of Schools under Vidya Bharati Akhil Bharatiya Shiksha Sanstha	Member of Academic Council	Shishu Shiksha Samiti	167000
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Popular Talk	Department of Economics	Role of Satras in economic development	4	64
Syndicate Bank account opening camp	Department of Economics in collaboration with Syndicate Bank, Moran Branch	Zero Balance Account opening camp among students	4	60
Awareness Program on consumption of Stove Wine	Department of Economics	Consumption of stove wine and its bad impacts on the Society	5	70

Flood Relief	Department of History	Flood Relief to the flood affected area of Lezai, Kalakhua in the district of Dibrugarh	2	7
Swachh Bharat	Department of History	Cleaning of the Department	3	40
Awareness of Water Conservation	Department of Botany in collaboration with Eco Club, Moran College	Conservation of water among Lower Primary School students	7	56
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
110	108.21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31204	5482438	2202	889680	33406	6372118
Journals	13	15350	Nil	Nil	13	15350
e-Journals	2154	5900	Nil	Nil	2154	5900
e-Books	51000	Nil	Nil	Nil	51000	Nil
Others (specify)	3010	Nil	Nil	Nil	3010	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	52	2	13	2	1	9	16	20	0

Added	0	0	0	0	0	0	0	0	0
Total	52	2	13	2	1	9	16	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15	14.59	110	108.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory, Library, Indoor Stadium, Swimming Pool, Computers and Class room are an unremitting process the college has well defined procedure for repairing and maintenance activities to ensure time bound maintains work. The college has been maintaining and utilizing physical facilities as follows.

- All the physical, academic and support facilities are maintained through various committee like Purchase Committee, Library Committee, Construction Committee, Campus Beautification Committee, Tree Plantation Committee, Fishery Committee.
- At the beginning of every academic year, availability of black boards, lighting and furniture in classrooms etc. are taken care of by this committee.
- Library committee takes care of the library matters and functions.
- Each departmental laboratory is having Laboratory Bearers for proper maintenance of the laboratory.
- The colleges also have Hostel Committee which manages the Hostel maintenance and proper utilization of the Hostel facilities.
- Separate temporary staff is appointed for housekeeping.
- The maintenance work related to equipment furniture, electric work, plumbing water tank etc. is maintained on daily basis.

http://morancollege.com/wp-content/uploads/2022/01/Facilities_2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Teachers welfare fund	5	60000
Financial Support from Other Sources			
a) National	ISHAN UDAY SPECIAL SCHOLARSHIP SCHEME FOR NER	2	129600
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	10/01/2019	15	Department of Economics
Personal Counselling and Mentoring	10/01/2019	35	Department of Botany

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Counselling for Staff Selection Commission Examination	Nil	139	Nil	Nil
2019	Workshop on Ultimate guide to Job Interview Preparation	Nil	150	Nil	Nil
2019	Campus Interview programme	Nil	31	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	UG	PHYSICS	ROYAL GLOBAL UNIVERSITY, SIBSAGAR COLLEGE	PG (Physics)
2019	5	UG	MATHEMATICS	DIBRUGARH UNIVERSITY, JIST	PG (Mathematics)
2019	1	UG	HISTORY	ASSAM SCHOOL OF JOURNALISM	PGD (Mass Communication)
2019	9	UG	GEOGRAPHY	DIBRUGARH UNIVERSITY, JB COLLEGE, ARUNACHAL UNIVERSITY	PG (Geography), PGDCA
2019	3	UG	ASSAMESE	DIBRUGARH UNIVERSITY	PG (Assamese)
2019	4	UG	BOTANY	DIBRUGARH UNIVERSITY, ARUNACHAL UNIVERSITY, MIZORAM UNIVERSITY, NAGAON COLLEGE, USTM	PG (Botany, Biotechnology)
2019	6	UG	CHEMISTRY	IIT, MIZORAM UNIVERSITY, JIST, ARUNACHAL UNIVERSITY, NERIST	PG (Chemistry)
2019	11	UG	ECONOMICS	DIBRUGARH UNIVERSITY	PG (Economics, Mass Communication, Business Administration)
2019	8	UG	EDUCATION	DIBRUGARH UNIVERSITY	PG (Education)
2019	3	UG	ENGLISH	DIBRUGARH UNIVERSITY, WOMEN'S UNIVERSITY, GAUHATI UNIVERSITY	PG (English, Linguistics)

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Popular Talk on Kabyachintan	State	300
Celebration of International Mother Language Day	State	200

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	NA	NA

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active participation of the students in different curricular and co- curricular activities is initiated by the institution to represent themselves for the smooth functioning of different aspects of college activities. There is active participation of students in various committees of the college such as departmental associations, anti- ragging committee, NSS advisory committee, yearly magazine editorial board, student's forum etc. Departmental representatives from each department are selected on the basis of academic and non-academic excellence. These forums and various committees play a significant role in decision making process. Student representatives provide a helping hand in the process of admission, exam and scholarship from submission etc. Majority of the students actively involve and participate in NSS, cultural activities, Saraswati Puja, Independence Day programme, various days of state, national and international importance etc. depicting the student friendly relation with the institution. The students are actively engaged in various activities like Swachh Bharat Abhiyan, Blood Donation Camp, Awareness programme etc. and they are involved in successful completion of the event. With the help of student representatives of various committees, cultural events and competitions, plantation drives in and out of college premises are organized and successfully completed trying to upgrade the image of the institution in the society.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Currently, there is no registered Alumni Association in Moran College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decision making is an essential process of modern management. The Principal is ex. Officio secretary of the institution. She has been doing various activities in her own initiatives as per decision of the management. The institution promotes a culture of decentralization and participative management. Various committees are constituted for executing the academic and administrative activities of the institution. All the HoDs are the member of the Academic Committee. As the members of various committees, faculty members of office staff render their support to the principal in the examination of academic and administrative activities. Examination committee undertakes the responsibility of conducting the examination. The principal of the college has been authorized by the management/government to make use of resource available in the institution. In case of temporary appointment the principal takes the decision by consulting the concerned HoDs. The decision on academic issues is taken by the principal in consultation with the Heads of the departments In the absence of the principal the vice principal looks after all the administrative activities except financial matter.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	digitization of Library database, upgradation of existing facilities by purchasing new computer and ICT tools etc.
Research and Development	Promotion of research culture by forming collaborations, inviting guest lectures, seeking research grants etc.
Examination and Evaluation	Two Sessional Exams in every Semester, Classtest, Home Assignment, Group Discussion Session, Student Seminar Presentation and Final Examination (as per instruction of affiliated University)
Teaching and Learning	use of ICT tools, Google Classroom, Classes through Zoom, Google meet, cisco Webex etc., continuous monitoring of students progress, formation of

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Application of e governance in planning Development is maintained by inviting online Tender.
Administration	All the correspondences with the Director of Higher Education and the affiliating university (DU) are maintained through online.
Finance and Accounts	Only Salaries disbursement is made online.
Student Admission and Support	Nil
Examination	Form Fill up for end semester examinations, entry of internal assessment marks and remuneration in response to all examination related duties is maintained through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term Course	2	28/05/2019	01/06/2019	5
Short term Course	1	27/05/2019	01/06/2019	6

Short term Course	3	12/11/2018	18/11/2018	7
Refresher Course	1	03/09/2018	23/09/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Moran College Teachers welfare fund	Moran College Teachers welfare fund	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are done regularly with a view to smooth, effective and transparent financial management. The audits are conducted both internally and externally. Internal audits are conducted through Chartered Accountant annually under the supervision of the Principal of the college. The external audits are also conducted time to time as per government rule. External auditors are sent for the same from the state government. The process for external audit is going on for the period 2013-14 to 2018-19.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meeting is organized twice in a year departmentally, where Parents' constructive suggestions are materialized on departmental basis. Parents of new students are invited to attend the Freshers' Welcome and College Concert.

6.5.3 – Development programmes for support staff (at least three)

- Annual meeting of all Support Staff.
- Instructions and updating meetings.
- President of the Governing body meets and appraises the Support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Research Cell established to foster academic research among staff and students.
- Introduction of skill/capability enhancement certificate courses.
- Enhanced use of ICT by faculty in the teaching learning process.
- Initiatives for a green campus barrier free campus ramps etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organize a Power Point presentation (Lesson Plan) for all teachers of the college department wise	16/05/2019	16/05/2019	31/05/2019	44
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observation of Women day	09/03/2019	09/03/2019	234	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Labelling of trees in the campus with their botanical names. • Celebration of Environment Day, Earth Day and Water Day. • Students are sensitized to environmental issues during the induction program, by giving guidelines related to energy conservation and cleanliness of the campus. • Promotion of Eco-friendly campus: Energy conservation. • "Save energy" initiative is taken by the students and teachers to make students aware by making them switch off lights and fans before leaving the classroom. • Environmental awareness campaigns by organizing seminars under NSS Unit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/01/2019	06	Special camp at the adopted Village	Awareness programmes on health and hygiene	32
2019	1	1	23/04/2019	01	Trashtag Challenge	Cleaning of Moranhat Town	16
2019	1	1	24/04/2019	01	Earth day Celebration	Protection of Environment	23
2018	1	1	06/08/2018	01	Plantation and cleanlines	tree Plantation and Cleaning of village	22
2018	1	1	14/08/2018	01	Swachhta	Cleaning of College and adopted village	24
2018	1	1	24/09/2019	01	NSS day celebration	Sanitation, hand washing awareness programme	110

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of code of Conduct	24/05/2018	• The Governing Body of Moran College follows rules and regulations as

per the Assam Non-Government College Management (Amendment) Rules, 2009. • The Principal has important role in managing the finance, infrastructure, academic and research prospect of the college. While managing the above aspects, the Principal follows the various rules and guidelines of the Govt. of Assam. • The employees (Teaching and non-teaching staff) maintain the code of ethics required for overall discipline in the college. • The students of Moran College are required to maintain discipline and proper code of conduct such as proper uniform, probation of use of mobile phones inside the campus, consumption of tobacco, gutkha, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS village adaptation survey	13/03/2019	20/03/2019	35

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- A good number of dustbins are kept at convenient points across the campus.
- Workers have been appointed for keeping the campus clean.
- Students are also involved in keeping the campus clean.
- Organized campus Cleaning programme.
- Restriction of consumption of in toxic substances within the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.The institution has adopted a village "Dakhin Borpathar" with a aim to educate the villagers and empower them. 2.The institution has the provision of well maintained teacher's diary. 3.The institution regularly encourages the students to compete in external competitions. 4.The institution encourages the students for outstanding performance in academic and non academic field. 5.The institution has the provision of educational tour for students. 6.The institution practices cleanliness drive at regular intervals. 7.The institution has a eco friendly campus. Care is taken to ensure that the institution has a healthy environment and low pollution levels. 8.The institution has the provision of Remedial and Tutorial classes for slow learners. 9.The institution has installed CC TV Cameras for strict vigilance of academic and security purpose. 10.The institution practices Plantation drive in and out campus.

11.Mentor-mentee system is implemented by the institution with a view to advance the educational and personnel growth of the students. 12.The institution has botanical garden. 13.The institution has the provision of financial assistance for economically poor students. 14.The institution has the provision of student feedback system for continuous improvement in curriculum development, teachers performance and overall development. 15. The institution regularly organizes parent/guardian-teacher meeting.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://morancollege.com/wp-content/uploads/2022/01/institutional_best_practice_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In common with all the other colleges under the Dibrugarh University, the Moran College has dedicated itself, since its establishment to illuminate the surrounding population across the radius of 30kms under three districts - Sivsagar, Charaideo, and Dibrugarh. But in addition to that the college has a distinct identity also. This distinctivity is partly due to the character of population and partly to the certain academic and humanitarian activities done by the college. With regard to the population inhabiting the surrounding area, it may be said that it is a mixed population and the largest chunk of this population belong to the underprivileged groups. Almost half of the population lives by paddy cultivation while the rest are the workers of tea plantation. About 80 of them are placed as BPL. Given the fact the rate of literacy is low and only a few pass out the H.S Final exam with flying colours. Most of the students who get enrolled in Semester Courses especially in the Arts Stream enter the college campus with a very poor educational background. This makes it obvious that the college has to cater education to the students most of whom are economically unsound and educationally weak and they have linguistic differences. But the Moran College despite the input difficulties, has been serving towards creation of human resource. It considers every student as an asset, and holds itself committed to enlighten all of them with higher education and make them efficient to live their own life with the knowledge they acquire in the college during their study years. While disseminating the light of higher education to the underprivileged groups of students the college also has kept it in view that the brilliant students irrespective of socio-economic background also attain quality education. That is it aims at excellence in education: 1.The college strives hard to make the students efficient enough to keep pace with the evergrowing competitive world and face the challenges created by the global economy and motivate them to acquire excellence in various fields. In view of this the college provides them with quality education. The faculties motivate them regularly to pursue their courses with greater curiosity in order to gain a thorough knowledge of the subjects. The college provides them with all kinds of students support facilities. 2.With the vision to provide better education for the youngsters, the college imparts education in undergraduate and one skill based course. 3.Spread over an area of 19.3 acres the college creates necessary infrastructure systematically and continuously with the need of future vision. It provides adequate physical infrastructure facilities such as classrooms, conference halls, library building with spacious reading room, administrative building, hostel facilities for boys and girls, playground, indoor stadium and swimming pool as well as separate gym for gents and ladies. There is a large auditorium for performing various student related events throughout the year. 4.All the departments/subjects having practical are provided with laboratory

facilities. 5.The college has ICT enabled classrooms and computers.

Provide the weblink of the institution

http://morancollege.com/wp-content/uploads/2022/01/Institutional_Distinctiveness_2018-19.pdf

8.Future Plans of Actions for Next Academic Year

1. A New Building will be constructed under RUSA. 2. To introduce "Sociology" as major and pass course in the College. 3. Constructions 2nd floor of new science building. 4. A New Teacher's Common room will be constructed. 5. To adopt online admission procedure. 6. To hold Screening Committee for CAS Promotion. 7. To hold interview for filling up the vacant faculty positions. 8. To go for Academic Audit. 9. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teachinglearning, research, extension related and coand extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation. 10. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects.