## **Minutes of IQAC Meeting**

## **Session 2020-21**

The IQAC meeting held on 2<sup>nd</sup> July, 2020 presided over by Dr. Mitali Konwar, Principal and chairperson (IQAC, Moran College) in the presence of the following members-

- 1. Mrs. Neelima Talukdar
- 2. Dr. Amulya Kumar Saikia
- 3. Mrs. Minakshi Patra
- 5. Dr. Rajendra Prasad Barthakur
- 6. Dr. Rajib Hazarika
- 7. Dr. Jugal Gogoi
- 8. Mrs. Gitima Saikia
- 9. Mr. Atanu Borah
- 10. Mr. Kushal Dutta
- 11. Mr. Haren Phukan

The Meeting discussed and resolved the following matters:

- A. The committee decided to contribute some amount of money from all the teaching and non-teaching staff of the College to Chief Minister Care fund for helping the situation against covid-19 pandemic.
- B. The committee decided to form a Covid-19 Protocol committee for carry out the SOP imposed by the Govt. of Assam for smooth running of the Admission process as well as online/offline examination process.
- C. The committee decided to collect the feedbacks from the outgoing students of the college.
- D. To hold Induction Programme for 1st Semester Students in online mode.
- E. It was resolved to prepare a New Academic Calendar and college news letter for the session 2020-2021
- F. To submit AQAR to NAAC.
- G. To submit the college annual data to AISHE.
- H. Discussed about the activities of the various college committees and request them to maintain proper record of activities along with proceeding book, minutes etc., and submit the same to IQAC when required.

At the end of the meeting, Dr. Rajib Hazarika (Coordinator, IQAC) offered vote of thanks.

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**Dated: 02.07.2020**