



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MORAN COLLEGE
Name of the head of the Institution		Dr. Mitali Konwar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03754229057
Mobile no.		9435356614
Registered Email		Collegemor@gmail.com
Alternate Email		moran.college@rediffmail.com
Address		Moran College Moranhat, Dist: Charaideo
City/Town		MORANHAT
State/UT		Assam
Pincode		785670
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Rajib Hazarika
Phone no/Alternate Phone no.	03754229057
Mobile no.	8638006001
Registered Email	morancollegeiqac@gmail.com
Alternate Email	Collegemorana@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://morancollege.com/wp-content/uploads/2022/01/61eb7e1a36214_aqar_report.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://morancollege.com/wp-content/uploads/2022/01/2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.05	2004	04-Nov-2004	03-Nov-2009
2	B	2.77	2012	15-Sep-2012	14-Sep-2017

6. Date of Establishment of IQAC	08-Jan-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organised two day	25-Oct-2019	275

National Workshop on

2

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	N/A	N/A	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Keeping records of teacher's achievement in academic, research, publication etc.

Conducted a two day national workshop on ICT and MOOC and Blended Learning in Higher Education for the benefit of staff during the academic year

IQAC has checked and certify the API score of the faculty members for promotion under CAS

The IQAC supplies the information to the departments and teachers about the funding agencies of Major/Minor research Project/ seminar

Prepare academic calendar annually

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Workshops to be conducted for the benefit of staff during the academic year	The College conducted a "Two day national workshop and one Virtual Orientation Programme on ICT MOOC and Blended learning" and "Electronic Resources and Elearning platform" in the month of October, 2019 and June, 2020 respectively. The outcome of teachers who participated in those programmes understood the importance of Eresources and blended learning and finding necessary reasons and scheduling events that are related to certain tasks. Workshop helped them to achieve their goals in the amount of time that was available. As an outcome of these two programmes the participants understood the importance of working with MOOC and Blended learnings
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	29-May-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated institution of Dibrugarh University, the institution follows the curriculum prescribed by the stated university. The Academic Calendar and the curriculum issued by the parent university is executed in the institution

for effective delivery of the curriculum for excellence and overall holistic development of the students. At the beginning of every academic session, the Principal of the institution organises a general meeting with all the faculty members regarding the delivery process of the curriculum and all other related aspects and hand over the academic charges to the coordinators of both Arts and Science stream. The coordinators prepare the time table of the session as per the academic calendar. At the departmental level, the concerned heads distribute the classes and syllabus among the faculty members after a brief discussion with them. An Academic Diary with individual routine, course plan, daily teaching record is maintained by every faculty member. The Principal along with the coordinators monitor the effective implementation of the academic calendar through formal discussions with head of the departments and also with faculty members if necessary. The formal evaluative process is comprising with seminars, assignments, field projects, class tests, tutorial and remedial classes. Students are encouraged to discuss with the faculty members beyond the classroom hours for clearing their doubts. Faculty members use power point presentation, video clips, smart board for better explanation of the topics. The classroom proceedings and syllabus progression is monitored by the concerned head and the coordinators. Special talks by inviting resource persons of various backgrounds have been arranged for uplifting the knowledge of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	N/A	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics (III and IV Sem)	12/06/2020
BSc	Chemistry (III and IV Sem)	12/06/2020
BSc	Mathematics (III and IV Sem)	12/06/2020
BSc	Botany (III and IV Sem)	12/06/2020
BSc	Zoology (III and IV Sem)	12/06/2020
BA	Assamese (III and IV Sem)	12/06/2020
BA	English (III and IV Sem)	12/06/2020
BA	History (III and IV Sem)	12/06/2020

	Sem)	
BA	Political Science (III and IV Sem)	12/06/2020
BA	Economics (III and IV Sem)	12/06/2020
BA	Education (III and IV Sem)	12/06/2019
BA	Geography (III and IV Sem)	12/06/2020
BA	Philosophy (III and IV Sem)	12/06/2020
BA	Sociology (III and IV Sem)	12/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	25
BA	Geography	40
BA	Botany	37
BSc	Zoology	70
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected by IQAC at the end of every academic session. IQAC of the institution forms a 'Feedback Committee' to conduct the process and structured feedback is obtained from the students, teachers and guardians on various issues such as teaching-learning, administration, academic activity,

infrastructure etc. Feedback are collected at the department level. IQAC plays important role in analysing the feedback. The feedback system become meaningful only when the analysis is done and corrective measures are taken by institution. Students' Feedback- A course wise feedback from students is collected by the institution across all courses in Arts Science as well as self-financing courses and centre under K.K Handique State Open University. A feedback form is given at the end of every academic session. Students are asked to fill the form separately and the faculty members are collected the form department wise. The questionnaire comprises the aspects such as clarity of course content, percentage of syllabus covered, use of ICT, evaluation method etc. Teachers'/ Employees' Feedback- The institution offers the opportunities to put forth the views of the teachers on their teaching experience, institutional responsibilities and workload, job satisfaction, career development and other aspects. A form is given to the teachers after completion of each academic year. The IQAC members collect the feedback form and analysed for necessary action. Parents/Guardians' Feedback- During the Guardian Teacher meet, every department collect feedback from the parents or guardians. A form is given to them during the meet covering all aspects such as institutional facility avails by the students, cooperation in admission process, cooperation with faculties etc

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Zoology Major	60	95	68
BA	Assamese	50	70	31
BA	English Major	50	60	46
BA	History Major	40	45	22
BA	Economics Major	40	30	20
BA	Philosophy Major	30	30	19
BA	Political Science Major	65	68	58
BA	Education Major	35	60	27
BA	Geography Major	40	56	43
BSc	Sociology	40	30	30

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	1913	0	48	0	0
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	48	3	14	14	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Moran College very efficiently carries on the mentoring system. The HODs of various departments discuss with their full time faculty members and the Ad-hoc and contractual teachers on the mentoring process. The HODs advised the teachers to mentor the students and keep record of their academic achievements, class participation and help them to solve their problems and also work for their personality development. Each mentor (teacher) is provided with a list of mentees and this ratio is maintained equally among the teachers. The problems of the students are tried to be addressed in a holistic and democratic way.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1913	48	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	5	6	5	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Purabi Nath	Assistant Professor	Appointed as Member of the Advisory panel of the Central Board of Film Certification, Guwahati, Ministry of Information and Broadcasting, Govt. of India
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BSc	UG	6	21/10/2020	16/12/2020
BA	UG	6	21/10/2020	16/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• For Continuous Internal Evaluation (CIE) system, the Moran College, Moranhat follows the rules and regulations prescribed by Dibrugarh University • As per the rules of Dibrugarh University, the assessment scheme is - 100 marks for each paper out of which 80 marks is for theory exam and 20 marks for Internal Assessment (IA). • The 20 marks allotted for Internal Assessment are assessed from 2 sessional exams, Home Assignments, Class Attendance, class participation In 'Group Discussion, Seminars, Poster Presentation, Symposium, etc.' • The answer scripts of in-semester exams are shown to the students on demand and allowed to be checked before finalizing the marks. • The internal assessment marks are displayed in the notice board and all possible doubts are clarified before finalization. • The two sessional exams conducted within the semester follows standard pattern of questioning consisting of descriptive, objective as well as multiple choice-based. • During the pandemics, the sessional exams were conducted online using video platforms like ZOOM, Google Meet, etc. All communications for question paper distribution and answer script submission were done through mail of the concerned Departments and also Whats App groups.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar specially designed for the college is prepared and then uploaded to college website via web link <https://morancollege.com/academic-calendar>. The college has a committee to prepare the academic calendar prior to each academic session. The academic committee consists of the Principal, Vice-Principal and 3-4 senior faculty members of the college. While preparing the academic calendar, the committee tries to follow the academic calendar of the affiliating University i.e., Dibrugarh University. The academic calendar is followed solely by all the departments of the college. The college organises various programmes of state, national and international interests without affecting the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://morancollege.com/wp-content/uploads/2022/03/Course-Outcome-Program-Outcome-Program-Specific-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MTHM	BSc	Mathematics	13	3	23.07
PSCM	BA	Political Science Major	33	28	83.84

HISM	BA	History Major	16	12	75
ECOM	BA	Economics Major	15	12	80
GGRM	BA	Geography Major	40	37	93
EDNM	BA	Education Major	24	21	87.50
BOTM	BSc	Botany Major	38	33	86
PHYM	BSc	Physics Major	29	5	17.24
ASSM	BA	Assamese Major	66	13	19.70
ZOOM	BSc	Zoology Major	26	21	80.76
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://morancollege.com/wp-content/uploads/2022/03/feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	N/A	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nill	Nill	Nill	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Education	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	12	3	0
Presented papers	2	6	0	0
Resource persons	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Food Distribution at Kalyan Old Age Ashram	Food Distribution at Kalyan Old Age Ashram	10	200
Food Distribution at Kalyan Old Age Ashram	NSS	3	16
Observation of National Nutrition Month at Dakhin Borpothar L.P School, Janamongal Blind School and Awarness Programme at College Campus	Observation of National Nutrition Month at Dakhin Borpothar L.P School, Janamongal Blind School and Awarness Programme at College Campus	10	30
Celebration of NSS Day	Celebration of NSS Day	6	200
Live Telecast od Fit India Movement at Dakhin Borpothar L.P School	NSS	2	20
Quiz Competition	NSS	8	150
Cleanliness Drive on the Eve of Independence Day	NSS	5	50
Cleaning of Campus	NSS	4	50
Post Flood relief Distribution	NSS in collaboration with Moran College Teachers Unit and Eco Club	40	15
Health Check-up camp and Health Awarness Camp	NSS in collaboration with Khowang PHE	5	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inspection and Supervision of Schools under Vidya Bharati Akhil Bharatiya Shiksha	Member of Academic Council	Shishu Shiksha Samiti	167000

Sanstha

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Symposium	Education Department	Talk on Gender Issues	7	80
Awareness Program	Botany Department	Plantation Drive	3	42

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nil	Nil	Nil

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nil	Nil	Nil	Nil	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	Nil	Nil

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
164	164

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
OPAC	Fully	1.0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32716	608167	713	290501	33429	898668
e-Books	3164309	Nill	Nill	Nill	3164309	Nill
e-Journals	6150	Nill	Nill	Nill	6150	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nill	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	48	1	1	0	0	1	14	100	0
Added	35	1	0	0	0	0	0	0	0
Total	83	2	1	0	0	1	14	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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Blessed Happiness	https://ngekham.blogspot.com/
URL of N-LIST database	http://nlist.inflibnet.ac.in
Online Public Access Catalogue, Central Library, Moran College	http://morancollege-opac.koha.co.in/
National Digital Library of India	https://ndl.iitkgp.ac.in/
NISCAIR Online Periodicals Repository	http://nopr.niscair.res.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
22.45	22.45	205.93	205.93

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Laboratory, Library, Indoor Stadium, Swimming Pool, Computers and Class room are an unremitting process the college has well defined procedure for repairing and maintenance activities to ensure time bound maintains work. The college has been maintaining and utilizing physical facilities as follows.</p> <ul style="list-style-type: none"> All the physical, academic and support facilities are maintained through various committee like Purchase Committee, Library Committee, Construction Committee, Campus Beautification Committee, Tree Plantation Committee, Fishery Committee. At the beginning of every academic year, availability of black boards, lighting and furniture in classrooms etc. are taken care of by this committee. Library committee takes care of the library matters and functions. Each departmental laboratory is having Laboratory Bearers for proper maintenance of the laboratory. The colleges also have Hostel Committee which manages the Hostel maintenance and proper utilization of the Hostel facilities. Separate temporary staff is appointed for housekeeping. The maintenance work related to equipment furniture, electric work, plumbing water tank etc. is maintained on daily basis. <p>http://morancollege.com/ict</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Teachers welfare fund	5	60000
Financial Support from Other Sources			
a) National	ISHAN UDAY SPECIAL SCHOLARSHIP SCHEME FOR NER	27	1749600
b) International	NA	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Inter-college Student Workshop on Mathematical Economics	14/03/2020	71	Department of Economics
Brain Development Program	14/10/2019	25	Department of Philosophy, Moran College
Meditation	18/10/2019	60	Department of Education
Personal Counselling	Nil	2	Department of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	6	UG	EDUCATION	DIBRUGARH UNIVERSITY, DISTRICT COMPUTER	PG (Education), PGDCA

				CENTRE	
2020	8	UG	ASSAMESE	DIBRUGARH UNIVERSITY, RKB LAW COLLEGE, SONARI COLLEGE, NL COLLEGE, TEZPUR UNIVERSITY, MORAN COLLEGE	PG (Assamese), LLB
2020	6	UG	BOTANY	ASSAM UNIVERSITY, TRIPURA UNIVERSITY, CENTRAL UNIVERSITY OF PUNJAB	PG (BOTANY, ENVIRONMENTAL SCIENCE)
2020	8	UG	CHEMISTRY	TRIPURA UNIVERSITY, IIT, NIT, NL COLLEGE, SIKKIM UNIVERSITY	PG (Chemistry)
2020	2	UG	ECONOMICS	DIBRUGARH UNIVERSITY, KKHSOU	PG (Economics)
2020	5	UG	ENGLISH	DIBRUGARH UNIVERSITY, TEZPUR UNIVERSITY, TRIPURA UNIVERSITY, KANOI COLLEGE	PG (English)
2020	16	UG	GEOGRAPHY	JB COLLEGE, DIBRUGARH UNIVERSITY, GAUHATI UNIVERSITY, NEHU	PG (Geography, Communication for Sanitation, Hygiene and Health, Performing Arts) CIA
2020	2	UG	HISTORY	DIBRUGARH UNIVERSITY	PG (History, Mass Communication)
2020	1	UG	MATHEMATICS	DIBRUGARH UNIVERSITY	PG (Mathematics)
2020	3	UG	PHYSICS	ROYAL GLOBAL UNIVERSITY,	PG (Physics)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Brahmaputra Utsav- Annual College Week	Institutional	2200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	India Star Proud Award	National	Nil	Nil	Arts	Mr. Dipu Bora
2019	Honorary Doctorate Degree	International	Nil	Nil	Arts	Mr. Dipu Bora
2019	Geniuses Extraordinary Talent Award	International	Nil	Nil	Arts	Mr. Dipu Bora
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active participation of the students in different curricular and co-curricular activities is initiated by the institution to represent themselves for the smooth functioning of different aspects of college activities. There is active participation of students in various committees of the college such as departmental associations, anti-ragging committee, NSS advisory committee, yearly magazine editorial board, student's forum etc. Departmental representatives from each department are selected on the basis of academic and non-academic excellence. These forums and various committees play a significant role in decision making process. Student representatives provide a helping hand in the process of admission, exam and scholarship from submission etc. Majority of the students actively involve and participate in NSS, cultural activities, Saraswati Puja, Independence Day programme, various days of state, national and international importance etc. depicting the student friendly relation with the institution. The students are actively engaged in various activities like Swachh Bharat Abhiyan, Blood Donation Camp, Awareness programme etc. and they are involved in successful completion of the event. With the help of student representatives of various committees, cultural events and competitions,

plantation drives in and out of college premises are organized and successfully completed trying to upgrade the image of the institution in the society.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Two senior faculty members of the college has selected for the Governing body of the College
- Scrutiny of API of Application forms of Teachers seeking promotion under CAS is done by IQAC Coordinator
- Inclusion of faculty members in Infrastructure and Budget Committee
- Inclusion of faculty members in the Grievance and Redressal Cell
- Inclusion of faculty members in Sexual Harassment Cell
- Inclusion of faculty members in Anti-Ragging Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Nil
Admission of Students	<ul style="list-style-type: none"> • All admissions follow the guidelines and notifications of the Government of Assam. • Administration formulates Admission Committees constituting of Faculty members and non-teaching staff of the Institute for admission into HS and UG courses under Arts and Science stream.
Human Resource Management	<ul style="list-style-type: none"> • Governing Body and the College authority performs the management of HR in the institute. • Continuous encouragement is provided to Faculty and staffs to participate in self-development programmes. • Administration offers full time support for infrastructural requirements notably electricity, water supply,

	staff car parking and daily maintenance
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Library is fully automated and adopts SOUL 2.0. • Library of the institute is a three storied building with two reading rooms and a seminar hall in 2nd floor. • Layout of the library - Circulation section, book bank facility, reference section, journal section, newspaper clipping, reading room facility. • Institute has projectors and smart boards to conduct ICT enable classes. • Faculty of the institute uses video platforms to conduct online classes.
Research and Development	<ul style="list-style-type: none"> • Institute has a Central Committee (for arts and science) to promote research in both arts and science streams. • The college encourages Ph.D. work of the teachers. • Duty leaves are assigned to the teachers to provide all support for research and development.
Teaching and Learning	<ul style="list-style-type: none"> • During Covid-19 pandemics, all teachers adopted online teaching methodologies adopting video platforms like Zoom, Google meet, Google Classroom, Youtube streaming, etc. • Highly qualified and dedicated faculty members. • Each Department conducts departmental meetings with respective faculties for making teaching plan and course planning under the leadership of HODs. • Students-faculty interaction beyond classroom. • Well-equipped Central as well as Departmental library for both students and faculty. • Principal and Academic coordinators regularly monitor the overall academic affairs of the college.
Curriculum Development	<ul style="list-style-type: none"> • Institute follows the CBCS curriculum provided from the affiliated University. • Faculty members are assigned with work load as per their specialization. • Different examination committees are formulated to ensure smooth conduct of examination. • Several faculty members of this college are invited for engagement in Examination branch of university to frame question papers and evaluate answers scripts.
Examination and Evaluation	<ul style="list-style-type: none"> • Institute formulates different Exam Committees to conduct different exams in stipulated time. • Duly sessional test, home assignments, presentations, projects, etc. are the part of continuous evaluation. • Final

examinations of each semester are held as per Dibrugarh University schedule. • The practical examinations are conducted with internal and external examiners appointed by Dibrugarh University/examination committees (if required). • During the pandemic period, online sessional test, seminar presentation etc. are conducted under the supervision of concerned faculty members.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> • During lockdown period, the decisions regarding admissions, examinations and academic affairs are taken through online platforms like zoom meet, google meet etc with faculty members. • All the notices for faculty members and staffs are circulated through respective whatsapp groups.
Finance and Accounts	<ul style="list-style-type: none"> • All financial transactions for RUSA and other funding agencies are done through online mode (PFMS). • All transactions of the Institute are done through cashless mode.
Student Admission and Support	Nil
Examination	<ul style="list-style-type: none"> • During lockdown period, sessional tests, assignments, seminar presentations are done in online mode. • The UG final examinations are done in blended mode (OnlineOffline) as per the guidelines of Dibrugarh University.
Planning and Development	<ul style="list-style-type: none"> • All communications related to planning and development work under schemes of RUSA and other funding agencies are provided through various online modes. • The College Library is fully automated with SOUL 2.0. • Online submission of Budget Estimates and sanction of finances • The college website is comprehensive with all available features and is linked with various govt. websites.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	N/A	N/A	N/A	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Two Days National Workshop on ICT MOOCS and Blended Learning in Higher Education	NA	25/10/2019	26/10/2019	44	231

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program / Ramanujan College	3	26/06/2020	24/07/2020	28
Online Teaching and Learning in India / Bodoland University	1	17/06/2020	22/06/2020	6
Open Source Tools for Research / Ramanujan College, Delhi University	3	08/06/2020	14/06/2020	7
Preparation of Self-Learning Materials for University and College Learners	1	12/05/2020	18/05/2020	7
Short Term Course on Value Education / Gauhati	1	15/11/2019	21/11/2019	7

University				
UGC sponsored short term course / Gauhati University	1	02/12/2019	08/12/2019	7
Use of ICT tools for classroom teaching / E ICT Academy, IIT Guwahati in association with Kakojan College	1	03/12/2019	08/12/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Moran College Teachers welfare fund	Moran College Teachers welfare fund	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are done regularly for a smooth, effective and transparent financial management. The college conducts both internal and external audits. Internal audits are conducted through Chartered Accountant annually under the supervision of the Principal of the college. The external audits are also conducted time to time as per government rule. External auditors are sent for the same from the state government. The process for external audit is going on for the period 2016-17 till date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nil	No	Nil
Administrative	No	No	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meeting is organized twice in a year departmentally, where Parents' constructive suggestions are materialized on departmental basis. Parents of new students are invited to attend the Freshers' Welcome and College Concert

6.5.3 – Development programmes for support staff (at least three)

- Annual meetings are held among Support Staff for administrative and professional development.
- The recommendations and instruction of the NAAC committee reports are updated.
- The President of the Governing body meets and appraises the Support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- A Research Cell was established in order to promote academic research among teachers and students.
- Introduction of skill/capability enhancement certificate courses.
- Enhancing ICT based teaching learning process among teachers and students.
- Initiatives for a green campus, barrier free campus, ramps etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organise a two day National Workshop on ICT MOOC and Blended learning in Higher Education	25/10/2019	25/10/2019	26/10/2019	275

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Symposium on Gender Issues	11/03/2020	11/03/2020	60	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Minimizing the use of plastics within the college campus and its neighborhood.
- Implementation of cleanliness and plantation drive.
- Prohibition of smoking, tobacco, gutkha, etc. within the college campus.
- Use of LED bulbs for better energy efficiency.
- Students are advised to switch off lights, fans, and any other electronic devices before leaving the classroom (or when not in use).
- The college prohibits unnecessary waste of water.
- The college promotes reducing of paper use by practicing cashless and online transaction, online circulation of notices, etc.
- To maintain a clean and green campus, the college provides dustbins in different corners around the campus.
- Labelling of trees in the campus with their botanical names.
- Celebration of Environment Day, Earth Day and Water Day.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	07/07/2019	1	Health Check-up camp and Health Awareness Camp	Health Address	20
2019	1	1	20/07/2019	1	Post Flood relief distribution	Flood	55
2019	1	1	01/08/2019	1	Cleaning of Campus	Cleanliness	54
2019	1	1	14/08/2019	1	Cleanliness Drive on the Eve of Independence Day	Cleanliness	55
2019	1	1	29/08/2019	1	Live Telecast of Fit	Fitness	22

					India Movement at Dakhin Borpothar L.P School		
2019	1	1	01/09/2019	30	Observation of National Nutrition Month at Dakhin Borpothar L.P School, Janamongal Blind School and Awarness Programme at College Campus	Health	40
2019	1	1	02/10/2019	1	Food Distribution at Kalyan Old Age Ashram	Social Welfare	19
2019	1	1	10/12/2019	1	Awarness on Voter Card Modification and Verification	Social Awareness	210
2019	1	1	18/10/2019	1	Swachh Bharat Abhiyan at Moran Town	Cleanliness	53
2020	1	1	30/04/2020	1	Preparation and Distribution of Masks	Social Welfare	21
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of code of Conduct	24/05/2018	<ul style="list-style-type: none"> The Governing Body of Moran College follows rules and regulations as per the Assam Non-

Government College Management (Amendment) Rules, 2009. • The Principal has important role in managing the finance, infrastructure, academic and research prospect of the college. While managing the above aspects, the Principal follows the various rules and guidelines of the Govt. of Assam. • The employees (Teaching and non-teaching staff) maintain the code of ethics required for overall discipline in the college. • The students of Moran College are required to maintain discipline and proper code of conduct such as proper uniform, probation of use of mobile phones inside the campus, consumption of tobacco, gutkha, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Yoga	21/06/2020	21/06/2020	120

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic and Tobacco free campus 2. Adequate plantation in the college campus. 3. Use of vermicompost and organic manure. 4. Avoiding Air Conditioners in classrooms and Staff rooms. Proper drainage system

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Village Adoption: The institution has adopted Dakhin Borpathar Village near Moran town with an aim to empower the marginalized and vulnerable groups in the village particularly the women, the youth and the children of the community to inspire the rural communities to dream, plan, mobilize forces and resources for sustainable development of each member who can realize his/her full potential and create such ecosystem for positive behavioral transformation. 2.Maintenance of Teachers Diary: Teacher’s Diary is Well Maintained by the teachers which act as a personal record of the teacher- learner experience in the classroom environment. It is prepared by individual teachers which contain objectives of topic discussed in the class, a teacher’s beliefs, generalizations, understanding, feelings, questions and problems related to the experiences of the class etc. thus helping the teacher in reframing and restructuring the methodology and refines the learning environment. 3.Mentor -Mentee System : The

institution has the provision for Student mentoring system bridging the gap between the teachers and students. Mentoring provides emotional support, guidance and encouragement to students. The mentor nurtures the students and strengthens their various capabilities for overall personality development.

4. Tutorial and Remedial Class: Tutorial and Remedial classes are arranged for academically weak students. It plays a vital role in helping the slow learners to cope up with academic problems faced by them. The tutorial system enables the teacher and students to work and interact with close proximity.

5. Feedback System: The institution practices comprehensive feedback system to achieve quality enhancement. The comprehensive feedback system comprises of students, teachers and parents' feedback. It is employed to ensure and analyse the academic excellence at student and faculty level and to improve the quality of education imparted in the institution.

6. Eco- Friendly Campus: The institution has a clean and green campus. The institution has worked out various strategies like cleanliness and plantation drive, using more LED lights than CFL, installation of dustbins etc, preparation of botanical garden to implement a green campus. The campus is covered with a mix of old and young trees, ornamental shrubs and herbs and it helps in pollution prevention.

7. ICT enabled Teaching and learning: The Institution provides ICT enabled teaching and learning facilities to promote digital culture. Using of technology in education creates an easy to manage learning environment where the delivery of information is so much smoother and it makes the learning easier. The use of ICT not only reduces the generation gap between students and teachers but also instills confidence in the student.

8. Education beyond the Classroom: Education beyond Classroom at the institution includes all those things which are deliberately intended to enhance educational experience. It encompasses everything from academic curriculum to music, drama, sports, community engagement and outreach activities for overall development.

9. Community Outreach Activities: The Community Outreach programme aims at serving communities outside the college premises. These services are offered by the students through their active engagement with NSS cell.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In regard to distinctiveness Moran College has been dedicatedly imparting higher education to students from various socio economic background across the radius of 30 km under three districts - Sivsagar, Charaideo, and Dibrugarh. The population is mostly based on agriculture and tea plantation and 80 percent of them fall under BPL category. Therefore, the college has been providing quality education with ICT enabled teaching learning process, digitalized library facilities (OPAC) and facilities for co-curricular activities. In this process the college has been promoting equality and equity in education catering to the needs of students having educational, social, economic linguistic, religious, political differences. In spite of challenges Moran College has been contributing in human resource development. Keeping a democratize approach Moran College has been engaging in educating students to excel in academics as well as success in life. The key points are:

1. The college provides quality education.
2. Prepares students to keep pace with the competitive world.
3. Provides undergraduate courses of both Arts and Science stream and one skill based course.
4. Spread over an area of 19.3 acres the college creates necessary infrastructure systematically and continuously with the need of future vision.
5. It provides adequate physical infrastructure facilities such as classrooms,

conference halls, library building with spacious reading room, administrative building, hostel facilities for boys and girls, playground, indoor stadium and swimming pool as well as separate gym for gents and ladies. There is a large auditorium for performing various student related events throughout the year. 6.All the departments/subjects having practical are provided with laboratory facilities. 7. The college has ICT enabled classrooms. 8.The college has a digitalized library (OPAC). 9.The college has been providing extension and outreach activities to the nearby areas.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Implementation of Online Admission System. 2. Awareness Programs on nutritional values to maintain quality health among girl students. 3. Programme on vocational skill development training/ workshop among girl students for their better future. 4. Project to implement / introduce solar panel in college campus. 5. Focus on well nourished of the existing plants and encourage all the stakeholders to engage themselves in new plantation in college campus. 6. Harvest rainwater and reuse of drainage water.